

# Calendar of the academic year 2017/2018

## General information

### AUTUMN SEMESTER

Term of classes: 4 September 2017 – 15 December 2017

Deadline for paying the tuition fee:

Instalment 1: 25 August 2017 (40%)

Instalment 2: 15 October 2017 (30%)

Instalment 3: 15 November 2017 (30%)

Autumn break: 30 October – 3 November

Deadline for submitting the thesis: 24 October 2017

Exam period for those taking the final examination: 20 November – 8 December

Examination period: 18 December 2017 – 26 January 2018

Final examination period: 5-26 January 2018

Degree award ceremony: 16 February 2018

### SPRING SEMESTER

Term of classes: 5 February 2018 – 11 May 2018

Deadline for paying the tuition fee:

Instalment 1: 19 January 2018 (40%)

Instalment 2: 15 March 2018 (30%)

Instalment 3: 15 April 2018 (30%)

Spring break: 3 – 6 April 2018

Deadline for submitting the thesis: 23 March

Exam period for those taking the final examination: 23 April – 18 May

Examination period: 14 May – 22 June

Final examination period: 1-22 June

Degree award ceremony: 5 – 6 July 2018

## Bank holidays and working days in 2017-2018:

- Memorial day of the 1956 Revolution 23 October 2017
- All Saints' Day 1 November 2017
- Holiday 24 December 2017
- Christmas 25 – 26 December 2017
- New Year's Day 1 January 2018
- Working day 10 March 2018 (Saturday)
- Memorial day of the 1848 Revolution 15 March 2018
- Holiday 16 March 2018
- Good Friday (Holiday) 30 March 2018
- Easter Monday (Holiday) 2 April 2016
- Working day 21 April 2018 (Saturday)
- Holiday 30 April 2018 (Monday)

- Labour day (Holiday) 1 May 2018
- Pentecost Monday (Holiday) 21 May 2018

## Monthly breakdown

### 2017

#### August

List of courses made available in Neptun

10 August

Payment of the first instalment of the tuition fee (40%):

25 August

action by: students

Enrolment and registration in Neptun:

25 August- 8 September

action by: students

#### September

Orientation days for international students

6 – 7 September

Registration for courses in Neptun for the autumn semester of the 2017–2018 academic year

1-8 September

action by: students

Beginning of classes

4 September

Issuing certificates of student status – for enrolled and registered students

from 4 September

Opening ceremony of the academic year

5 September 4 pm at *Medical School Assembly Hall*

Enrolment and registration deadline (submission of first-year students' enrolment forms at the RO Customer Service)

8 September 4 pm

action by: students

Due to back office work required for enrolment, the Registrar's Office is closed in the afternoon

11 – 15 September

Teaching staff meeting

13 September

“Withdrawal” from courses and late registration for courses in Neptun

30 September

action by: students

Withdrawal from registration for the semester

30 September

action by: students

#### October

Deadline for payment of the second instalment of the tuition fee (30%):

15 October

action by: students

Registration for the final exam and submission of thesis to the RO for students taking the exam in January 2018

24 October

action by: students

Autumn break

30 October – 3 November

(Opening hours of the RO Customer Service during the autumn break: Monday–Friday: 10:00–12:00)

## **November**

Registration of the topic of thesis

by Week 10 (10 November)

action by: students

Deadline for payment of the third instalment of the tuition fee (30%):

15 November

End of classes for those taking the final exam

17 November

Beginning of exam period for those taking the final exam

20 November

## **December**

End of exam period for those taking the final exam

*(If the deadline is not met, the RO will be unable to issue the pre-degree certificate. Therefore, the students concerned may not take the final exam in January 2018.)*

8 December

Issuing the pre-degree certificate for those taking the final exam

from 11 December

action by: RO

Entering the grades of those taking the final exam in Neptun

11 December (12 o'clock)

action by: departments

End of classes

15 December

Beginning of the exam period

18 December

## **2018**

### **January**

Final examination period

5-26 January

Final examination period for disciplinary MA students

5-12 January

Final examination period for students studying in a BA degree programme

5-12 January

Deadline for payment of the first instalment of the tuition fee for the spring semester (40%):

19 January

action by: students

Registration for the spring semester of the 2017–2018 academic year

22 January-9 February

action by: students

End of the examination period

(The exam period from 18 December 2017 to 26 January 2018 includes both the exam period and the resit exam period.)

26 January

Registration of exam grades in Neptun

29 January (12 o'clock)

action by: lecturers

Registration for courses in Neptun for the spring semester of the 2017–2018 academic year

29 January-9 February

action by: students

## **February**

Beginning of classes

5 February

Issuing certificates of student status – for enrolled and registered students

from 5 February

Teaching staff meeting

14 February 2pm

action by: Faculty Director

Complaints regarding exam grades (from the autumn semester of 2017/2018) to be submitted to the departments

action by: students

15 February

Degree award ceremony (The RO will be closed during this time)

16 February

## **March**

“Withdrawal” from courses and late registration for courses in Neptun

2 March

action by: students

Withdrawal from registration for the semester

5 March

action by: students

Deadline for payment of the second instalment of the tuition fee (30%):

15 March

action by: students

Registration for the final exam and submission of thesis to the RO for students taking the exam in June 2018

23 March

action by: students

### **April**

Spring break

3 – 6 April

(Opening hours of the RO Customer Service during the spring break: Tuesday–Friday: 10:00–12:00!)

Deadline for payment of the third instalment of the tuition fee (30%):

15 April

action by: students

Beginning of the exam period for those taking the final examination

23 April

### **May**

End of classes

11 May

Beginning of the exam period

14 May

End of exam period for those taking the final examination

18 May

*(If the deadline is not met, the RO will be unable to issue the pre-degree certificate. Therefore, the students concerned may not take the final exam in June 2018.)*

Issuing the pre-degree certificate for those taking the final examination

from 14 May

(During this time, the RO Customer Service will be open on Monday–Friday 10:00–12:00 between 22 –26 May !)

action by: RO

Entering the grades of those taking the final examination in Neptun

22 May (12 o'clock)

action by: departments

### **June**

Final examination period

1-22 June

Final examination period for disciplinary MA students

1-8 June

Final examination period for students studying in a BA degree programme

1-8 June

Submission of application for dormitory placement

15 June

action by: students, SBDC

End of the examination period and the semester

22 June

Registration of exam grades in Neptun

25 June (12 o'clock)

action by: lecturers

## **July**

Degree award ceremony

5 – 6 July

Complaints regarding exam grades to be submitted to the departments

12 July

action by: students