

Calendar of the academic year 2015/2016

General information

AUTUMN SEMESTER

Term of classes: 7 September 2015 – 12 December 2015

Deadline for paying the tuition fee:

Instalment 1: 06 August 2015 (40%)

Instalment 2: 15 October 2015 (30%)

Instalment 3: 15 November 2015 (30%)

Autumn break: 26-30 October

Deadline for submitting the thesis: 27 October 2015

Exam period for those taking the final examination: 23 November – 11 December

Examination period: 14 December 2015 – 22 January 2016

Final examination period: 6-22 January 2016

Degree award ceremony: 12 February 2016

SPRING SEMESTER

Term of classes: 1 February 2016 – 6 May 2016

Deadline for paying the tuition fee:

Instalment 1: 21 January 2016 (40%)

Instalment 2: 15 March 2016 (30%)

Instalment 3: 15 April 2016 (30%)

Spring break: 29 March -1 April 2016

Deadline for submitting the thesis: 24 March

Exam period for those taking the final examination: 25 April – 20 May

Examination period: 9 May – 10 June

Final examination period: 1-17 June

Degree award ceremony: 30 June- 1 July 2016

Bank holidays and working days in 2015-2016:

- Memorial day of the 1956 Revolution 23 October 2015
- All Saints' Day 1 November 2015
- Working day 12 December 2015 (Saturday)
- Holiday 24 December 2015
- Christmas 25 – 26 December 2015
- New Year's Day 1 January 2016
- Holiday 14 March 2016
- Memorial day of the 1848 Revolution 15 March 2016
- Working day March 2016 (to be announced later when the new legislation is available)
- Easter Monday (Holiday) 28 March 2016
- Pentecost Monday (Holiday) 16 May 2016

Monthly breakdown

2015

August

Payment of the first instalment of the tuition fee (40%):

6 August

action by: students

Enrolment and registration:

7 August- 11 September

action by: students

List of courses made available in the ETR

10 August

Orientation days

31 August – 4 September

September

Registration for courses in the ETR for the autumn semester of the 2015–2016 academic year

4-11 September

action by: students

Beginning of classes

7 September

Issuing certificates of student status through the MODULO system – for enrolled and registered students from 7 September

Opening ceremony of the academic year

8 September 4 pm

Medical School Assembly Hall

Enrolment and registration deadline (submission of first-year students' enrolment forms at the RO Customer Service or by post)

11 September 4 pm

action by: students

Due to back office work required for enrolment, the Registrar's Office is closed in the afternoon

14 -18 September

Teaching staff meeting

16 September

“Withdrawal” from courses and late registration for courses in the ETR

25 September

action by: students

October

Withdrawal from registration in the ETR

2 October

action by: students

Deadline for payment of the second instalment of the tuition fee (30%):

15 October

action by: students

Registration for the final exam and submission of thesis to the RO for students taking the exam in January 2016

27 October

action by: students

Autumn break

26 - 30 October

(Opening hours of the RO Customer Service during the autumn break: Monday–Friday: 10:00–12:00)

November

Registration of the topic of thesis

by Week 10 (13 November)

action by: students

Deadline for payment of the third instalment of the tuition fee (30%):

15 November

End of classes for those taking the final exam

20 November

Beginning of exam period for those taking the final exam

23 November

December

End of exam period for those taking the final exam

(If the deadline is not met, the RO will be unable to issue the pre-degree certificate. Therefore, the students concerned may not take the final exam in January 2016.)

11 December

End of classes

12 December

Issuing the pre-degree certificate for those taking the final exam

from 14 December

action by: RO

Entering the grades of those taking the final exam in the ETR

14 December (12 o'clock)

action by: departments

Beginning of the exam period

14 December

2016

January

Final examination period

6-22 January

Final examination period for disciplinary MA students

6-8 January

Final examination period for students studying in a BA degree programme

11-15 January

Deadline for payment of the first instalment of the tuition fee for the spring semester (40%):

21 January

action by: students

End of the examination period

(The exam period from 14 December 2015 to 22 January 2016 includes both the exam period and the resit exam period.)

22 January

Registration of exam grades in the ETR

25 January (12 o'clock)

action by: lecturers

Complaints regarding exam grades to be submitted to the departments

30 January

action by: students

Registration for the spring semester of the 2015–2016 academic year

22 January-5 February

action by: students

Registration for courses in the ETR for the spring semester of the 2014–2015 academic year

25 January-5 February

action by: students

February

Beginning of classes

1 February

Issuing certificates of student status – through the MODULO system – for enrolled and registered students

from 1 February

Submission of enrolment forms by students starting their studies in the spring semester

5 February

Teaching staff meeting

10 February 2pm

action by: Faculty Director

Degree award ceremony (The RO will be closed during this time)

12 February

“Withdrawal” from courses and late registration for courses in the ETR

19 February

action by: students

Withdrawal from registration for the semester in the ETR

26 February

action by: students

March

Deadline for payment of the second instalment of the tuition fee (30%):

15 March

action by: students

Registration for the final exam and submission of thesis to the RO for students taking the exam in June 2016

24 March

action by: students

April

Deadline for payment of the third instalment of the tuition fee (30%):

15 April

action by: students

Spring break (including the doctoral programmes)

29 March – April 1

(Opening hours of the RO Customer Service during the spring break: Tuesday–Friday: 10:00–12:00!)

Beginning of the exam period for those taking the final examination

25 April

May

End of classes

6 May

Beginning of the exam period

9 May

End of exam period for those taking the final examination

20 May

(If the deadline is not met, the RO will be unable to issue the pre-degree certificate. Therefore, the students concerned may not take the final exam in June 2016.)

Issuing the pre-degree certificate for those taking the final examination

from 17 May

(During this time, the RO Customer Service will be open on Monday–Friday 10:00–12:00 between 23 –31 May !)

action by: RO

Entering the grades of those taking the final examination in the ETR

23 May (12 o'clock)

action by: departments

June

Final examination period

1-17 June

Final examination period for disciplinary MA students

1-6 June

Final examination period for students studying in a BA degree programme

1-10 June

End of the examination period and the semester

10 June

Submission of application for dormitory placement

17 June

action by: students, SBDC

Registration of exam grades in the ETR

14 June (12 o'clock)

action by: lecturers

Complaints regarding exam grades to be submitted to the departments

30 June

action by: students

July

Degree award ceremony

30 June – 1 July